



King Henry VIII 3-19 School
Ysgol 3-19 Brenin Harri'r VIII
Headteacher: Mr J R Watson
Website: kinghenryviii3to19school.co.uk
Email: kinghenryviii319@schoolsedu.org.uk
Primary site
Llywnu Lane, Abergavenny, NP7 6AR
Phone: 01873 735010
Secondary site
Old Hereford Road, Abergavenny, NP7 6EP
Phone: 01873 735373

Thursday 7th December 2023

Dear Parents and Carers / Annwyl Rieni a gofalwyr,

Re: Senior Phase site access arrangements

I am delighted to let you know that our brand-new fence and gate is complete. This will further aid the security of our current secondary site.

There will be new routines for Senior Phase (Sixth Form) pupils to enter and leave the school site. These will be effective from Monday 11th December.

The gates will be open for Senior Phase pupils to pass through at the following times.

- Before school until 8:40am
- 8:50am - 9:00am
- 11:00am - 11:20am
- 12:20am - 1.10pm
- 1.20pm – 2.10pm
- At the end of the school day

Senior Phase Pupils who need to enter or leave the school site outside these times will need to press the button on the side of the gate to be given access.

Pupils entering the school for a lesson do not need to sign in as registration takes place in every class. Pupils entering but not going straight to a lesson, must sign in at reception.

Senior Phase pupils will need to ensure that they are wearing their lanyards at all times.

Pupils leaving the site during the school day must sign out at reception. This is of vital importance so that we maintain an accurate record of who is on site, in case of an emergency. Pupils do not need to sign out after lesson 5.

If you have any questions or concerns regarding these new procedures please come and speak to myself or Mrs Williams.

Many thanks for your positivity and support.

Yours sincerely / Yn gywir,

Ms K. Corken
Assistant Headteacher: Senior Phase
King Henry VIII 3-19 School