



KING HENRY VIII SCHOOL
YSGOL BRENIN HARRI'R VIII

Headteacher/Prifathrawes: Mrs E. Lewis BA (Hons) MA Ed

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30 September 2020

Dear Parent/Guardian

**Collecting attendance and personal characteristics data
from schools from September 2020**

Welsh Government collect a wide range of data about your child(ren) on an annual basis, and this is explained in more detail in this privacy notice which can be reached via the following link

<https://gov.wales/sites/default/files/publications/2020-09/privacy-notice-statutory-pupil-data-collections.pdf>.

Due to the Covid-19 pandemic and schools having to adapt to new ways of working, Welsh Government needs to be able to collect attendance data more frequently than once a year. Collecting up to date information will support Welsh Government and provide the evidence they need to understand the impact of the Covid-19 pandemic on attendance and how they can support schools during this time.

Welsh Government will be collecting data for every pupil in a maintained school as at September 2020 and they will be collecting the following information about children every week:

- UPN (Unique Pupil Number)
- Forename
- Middle name(s)
- Surname
- Gender
- DOB
- Home postcode
- Ethnic background
- Eligibility for free school meals
- Additional learning needs
- English as an additional language
- Attendance code for each half day session in that week

Welsh Government are collating this information as a key part of their response and planning during the ongoing Covid-19 pandemic. Welsh Government will initially be collecting data every week to ensure that the latest data is available to inform their response, but they may need to collect the data more regularly and have informed us that they will keep the frequency of collection under regular review.

The data will be used for statistical and research purposes only and no decisions will be made about parents/carers or children and young people as a result of Welsh Government using this data.

Welsh Government will use the data and will share this information with those organisations listed in in the same way that they have listed in their main privacy notice which can be found using the following link

<https://gov.wales/sites/default/files/publications/2020-09/privacy-notice-statutory-pupil-data-collections.pdf>

Welsh Government will keep the data that identifies children and young people until they are 25 years old.

Welsh Government are legally allowed to collate this data as Section 538 of the Education Act 1996 provides the legal basis for collecting this data. This requires schools to make such reports and returns, and give such information, to Welsh Ministers as they may require for their functions in relation to education.

Your rights under GDPR are explained in full in the following link

<https://gov.wales/sites/default/files/publications/2020-09/privacy-notice-statutory-pupil-data-collections.pdf>

Yours sincerely

E Lewis

Mrs E Lewis
Executive Headteacher

M Stockham

Mr M Stockham
Head of School